

TEST AND EXAM SKILLS

Preparing for exams

Prepare for exams or your end-of-term tests. Learn ways to make revision part of your study routine. Improve your understanding of how to revise effectively.

Tuesday	21 September	3.10–4pm (Zoom)
Thursday	30 September	7.30–8.30pm (Zoom)

Taking tests and exams

These sessions provide useful strategies for tests and exams.

Tuesday	28 September	3.10–4pm (Zoom)
Tuesday	5 October	7.30–8.30pm (Zoom)

MĀORI AND PASIFIKA WORKSHOPS

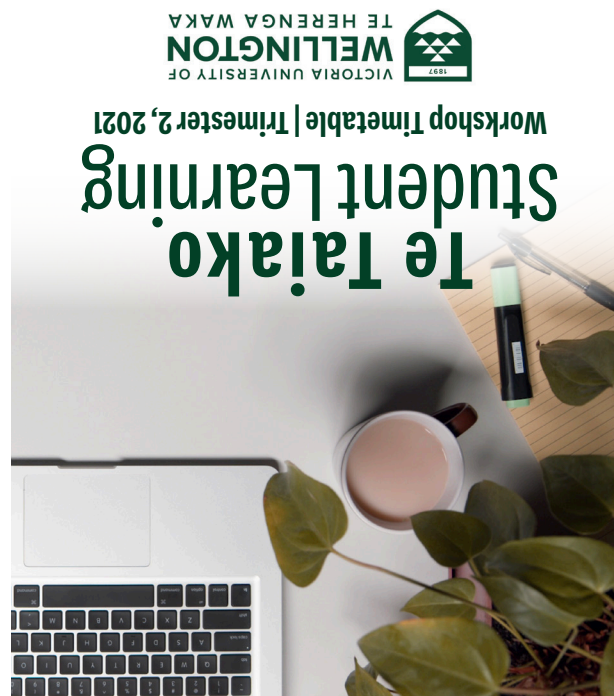
Our Māori and Pasifika Learning Advisers offer customised study and writing skills workshops. These “how to” workshops include:

- ⊕ **Study skills** – navigating your study, planning your study routine, preparing for lectures and tutorials, analysing and planning assignments, thinking critically, researching, revising for tests and exams.
- ⊕ **Reading skills** – reading critically with understanding, purpose and efficiency.
- ⊕ **Writing skills** – lecture notes, essays, reports and presentations.

For more information, visit the website: wgtn.ac.nz/student-learning/support/maori-and-pasifika-students

MATHS AND STATS WORKSHOPS

Many degrees have a component of mathematics or statistics to them. We can help you develop your maths and statistics skills whether you are completing a mathematics or statistics paper, or have to deal with maths or statistics within the context of another paper. For more information, check our website wgtn.ac.nz/student-learning



Te Taiako Student Learning

Workshops in Trimester 2 will be offered in person and/or through Zoom. They are 50 minutes long unless otherwise stated. In-person workshops will be held in KK001 and are highlighted in green in the timetable while Zoom workshops are shown in brown.

Trimester 2
Venue: KK001 (Level 0 Kirk Building) or as indicated
Venue: Zoom

Registration is required for all workshops. For details, please visit our workshop calendar: tinyurl.com/sl-workshops

- 📍 Level 0, Kirk Building, Kelburn Parade
- 🌐 wgtn.ac.nz/student-learning
- ✉ student-learning@vuw.ac.nz
- 📞 04 4635999



ACADEMIC WRITING SKILLS

Writing your essay (2 hours)

This workshop steps you through the essay writing process from receiving the question to hand-in. It focuses on how to organise your ideas into an effective essay structure.

Wednesday	7 July	10–11.50am
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Starting and planning essays

Learn strategies to understand what is being asked in an essay assignment. This workshop focuses on thinking and planning so you can develop your argument clearly.

Thursday	15 July	3.10–4pm (Zoom)
Monday	19 July	2.10–3pm

Academic integrity and referencing

Referencing is a crucial skill at university. Learn how to acknowledge your sources and enhance your argument.

Thursday	29 July	1.10–2pm
Tuesday	3 August	3.10–4pm (Zoom)

Finalising your draft

Learn the skills of editing and proofreading to enhance your assignments and reduce errors. Bring a current assignment draft to this workshop.

Monday	2 August	2.10–3pm
Thursday	5 August	3.10–4pm (Zoom)

Summarising and paraphrasing

Paraphrasing a source into your own words shows that you understand the source material. It also can help to avoid plagiarism. In this workshop, you will learn some steps to integrate sources effectively into your writing.

Friday	6 August	2.10–3pm (Zoom)
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Improving your academic writing skills

You may have received your first assignments back from your lecturers. This workshop will help you reflect on the feedback from your markers and discuss ways to improve your writing.

Thursday	26 August	3.10–4pm (Zoom)
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STUDY SKILLS

Learning online

This workshop will help you understand the challenges of online learning and develop strategies for effective time management.

Wednesday	7 July	3.10–4pm (Zoom)
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Getting stuff done

Reduce the pressure of a heavy workload with a planned approach. Bring your timetable and assignment due dates to develop a personalised plan to use limited time effectively.

Tuesday	6 July	1.10–2pm
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Tuesday	13 July	3.10–4pm (Zoom)
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Smarter reading

Learn some techniques to cope effectively with the quantity of reading you are required to do for your studies.

Tuesday	6 July	3.10–4pm (Zoom)
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Wednesday	14 July	2.10–3pm
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Taking good notes

Taking notes from lectures, tutorials and textbooks is one of the most important forms of writing you will use while you are at university.

Thursday	8 July	11–11.50am
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Tuesday	20 July	3.10–4pm (Zoom)
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Using digital apps to take notes (1.5 hrs)

Find out how to use OneNote, Notion and Roam Research to take notes digitally. This session is slightly longer than usual to allow for show and tell of the three different apps.

Monday	12 July	3.10–4.30pm (Zoom)
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Creating mindmaps

Mindmaps are an innovative way to take notes visually. They are useful for accelerating learning and improving recall. Explore the possibilities of this study technique.

Wednesday	21 July	3.10–4pm (Zoom)
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Powerful presentations

This workshop explores how you can improve your oral presentation skills and become more confident.

Monday	26 July	3.10–4pm (Zoom)
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Tuesday	7 September	3.10–4pm (Zoom)
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Thinking critically (undergraduate)

This workshop explores what it means to think critically. Participants will develop a definition for critical thinking by considering two frameworks. These frameworks will address both reading and writing critically. Examples will be provided to work through in small groups.

Monday	12 July	2.10–3pm
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Tuesday	31 August	3.10–4pm (Zoom)
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Reviewing your study skills

The study break is a good time for you to reflect on how your study has gone so far. This workshop will help you evaluate how well you've done in your study to date and discuss ways to improve your study skills.

Tuesday	24 August	3.10–4pm (Zoom)
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Writing clear sentences

At these workshops, we will answer your questions and teach those tricky aspects of grammar that can be confusing.

Thursdays	(Zoom)	3.10–4pm
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Grammar topics for Trimester 2

8 July	Writing clear sentences: common problems
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22 July	Punctuation: it matters
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5 August	Sentences with who, which, that
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19 August	Reporting verbs: Who said what? And how?
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2 September	Sentence cohesion: How to make them connect
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16 September	Those tricky little words a, an, the
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Making the most of in-class participation

This workshop will increase your understanding of the nature of in-class speaking and help you to optimise your learning. You will practise different ways of participating in the classroom.

Wednesday	14 July	12noon–12.50pm (Zoom)
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Wednesday	21 July	12noon–12.50pm
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POSTGRADUATE STUDENTS

Postgraduate academic speaking

This five-week programme will help you gain skills and confidence in academic speaking. There are limited spaces. Sign up online: tinyurl.com/sl-workshops

Wednesdays	14, 21, 28 Jul, 4, 11 Aug	3.10–4pm
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Thinking critically for Postgraduate students

This three-workshop series will develop your analytical skills by exploring what it means to be a critical thinker and how to analyse a text critically.

Register online at tinyurl.com/sl-workshops

Tuesdays	20, 27 July, 3 August	10–11.50am
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Postgraduate Research Seminar Series

These seminars help you develop your postgraduate research skills. They are delivered online (with one exception: 14 September).

Zoom links will be available on tinyurl.com/sl-workshops

Check out the Postgraduate research skills page on our website wgtn.ac.nz/student-learning

Topics for Trimester 2

13 July	Ethical approval	2.10–3pm (Zoom)
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20 July	Research proposals	2.10–3pm (Zoom)
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27 July	Literature reviews	2.10–3pm (Zoom)
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3 Aug	Quantitative research	2.10–3pm (Zoom)
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10 Aug	Intro to SPSS	2.10–3pm (Zoom)
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31 Aug	Qualitative research	2.10–3pm (Zoom)
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7 Sept	Designing surveys	2.10–3pm (Zoom)
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14 Sept	Introduction to NVivo (2 hrs)	10–11.50am (MY221)
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21 Sept	Conducting interviews	2.10–3pm (Zoom)
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28 Sept	Developing written arguments	2.10–3pm (Zoom)
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5 Oct	Responding to feedback	2.10–3pm (Zoom)
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12 Oct	Writing abstracts	2.10–3pm (Zoom)
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19 Oct	Oral Presentations	2.10–3pm (Zoom)
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26 Oct	Fine-tuning thesis for submission	2.10–3pm (Zoom)
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